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1. Overview

As part of our commitment to achieving the principles of health and safety in our workplace, we recognise our legal responsibility to provide a safe and healthy work environment for workers, contractors, clients and visitors. This commitment also extends to ensuring that a first aid kit is provided when SPARK Energy is conducting any works at site (s).

2. Aims & Objectives

SPARK Energy will ensure that an appropriate first aid kit is available for workers at our main work location and when working at customer site (s) so that immediate first aid can be administered.

3. Responsibilities

First aid kits will conform to specifications contained in the *Code of Practice: First Aid in the Workplace – June 2020* or other relevant code or standard.

Sufficient first aiders will be trained to cover the needs with scopes of works.

Workers will be provided with information on the location of first aid kits, together with details of emergency contacts (ambulance, medical centre, etc.)

SPARK Energy will be nominated to identify date-expired items, and ensure that first aid kits are replenished, and capable of meeting the needs of the workplace.

4. Change History

Version	Author	Reviewed		Approved		Details of amendments
		Name	Date	Name	Date	
1.0	Paul Albanese			Greg Picicella	11/2022	Original Issue